

Help Your Tax Limited Tel 0161 850 2490 Freckleton Business Centre, Freckleton Street, Blackburn, BB2 2AL www.helpyourtax.co.uk

Terms of Service -

1. Help Your Tax are instructed to act as my/our sole representative in the settlement of my Tax Refund claim(s)

2. I/we will provide HYT and the HMRC with any information requested to pursue the claim where requested.

4. By signing up with HYT, we will look to get back any tax owed to you and your partner for the last 4 tax years.

3. If the HMRC sends correspondence directly to myself, I/we will forward this to HYT at the earliest opportunity.

4. The claim handling will be carried out by HYT, who have absolutely no affiliation with HMRC.

5. On success of your claim, HYT will charge a 35% fee + VAT plus an *admin fee on all amounts received.

Admin fee - If the claim value is between $\pounds 250 \pounds 500$ the admin fee will be set at $\pounds 50.00$. If the claim value is above $\pounds 500$ the admin fee will be set at $\pounds 100$. If the claim value is below $\pounds 250$ the admin fee will be set at $\pounds 25$.

Our charges apply to the total value of the compensation received.

6. On receipt of settlement by the HMRC, I/we agree that we will notify HYT within 7 working days, and understand HYT will then issue an invoice for their services, which must be paid within 30 days.

7. HYT may terminate this agreement should the amount recoverable be deemed to be commercially insufficient to progress.

8. I/we may cancel this agreement at any point prior to a reasonable offer being made and incur no fee .You may also exercise your right to cancel via telephone, e-mail or letter within 7 days.9. This agreement shall be governed by the laws of England and Wales.

10. You may address any complaints in writing to Customer Service, Help Your Tax, Freckleton Business Centre, Freckleton Street, Blackburn, BB2 2AL, telephone 0161 850 1068 or e- mail info@helpyourtax.co.uk.

11. We reserve the right to assign our rights and responsibilities in this contract provided that the person we assign it to agrees to provide the same services to you in accordance with this contract. We will write to you at least 4 weeks before any assignment is made to ensure that you are aware that it is happening. In this notice you will be given the option to opt out of the assignment to third parties and continue your claim by other means by notifying us by any reasonable means at this time.

12. By signing this document you authorise HELP YOUR TAX as your agent, nominee and assign any taxes owed from MARRIAGE ALLOWANCE to be paid to HELP YOUR TAX. 13. If we receive a refund from HMRC on your behalf . A cheque will be sent to you. If the cheque is not cashed after 6 months a further cheque will be reissued where a fee of £10.00 will be deducted.

14. By signing this document I agree to be contacted by HYT.